

Retail assistant position for Games@PI

Summary

- A retail assistant of GAMES@PI is responsible for the day to day floor operation.

Responsibilities

- Greeting customers who enter the shop.
- Assisting customers to find the goods and products they are looking for.
- Being responsible for processing cash and card payments.
- Stocking shelves with merchandise.
- Answering queries from customers.
- Reporting discrepancies and problems to the supervisor.
- Giving advice and guidance on product selection to customers.
- Balancing cash registers with receipts.
- Dealing with customer refunds.
- Keeping the store tidy and clean, this includes vacuuming.
- Responsible dealing with customer complaints.
- Working within established guidelines, particularly with brands.
- Attaching price tags to merchandise on the shop floor.
- Receiving and storing the delivery of stock
- Keeping up to date with special promotions and putting up displays.

Position skills

- Having a friendly and engaging personality.
- Conversant in English
- Comfortable working with members of the public.
- Should have a confident manner.
- Must be helpful and polite.
- You should have a comprehensive understanding of or interest in product we carry
- Able to work as part of a sales team.
- Knowledge of inventory techniques.
- Should be of a smart appearance and articulate.